

**Redwoods Rural Health Center Board Meeting  
September 23, 2008 at 6:00PM  
At the Health Center in Redway**

**Board Members Present:** Shelby, Shon Wellborn, Troy Harrington-Dean, Thad Horner, Kathy Epling, Pamela Moore, Rick Silva, Carol Lee

**Board Member Absent:** Dee Way (with her little ones)

**Staff Present:** Eric Fimbres, RRHC Executive Director; Jeanie Eldridge, RRHC CFO

The meeting was brought to order by President Thad Horner at 6:00PM.

Troy Harrington-Dean offered to be timekeeper for tonight's meeting.

Reviewing the agenda, Carol Lee asked that her presentation on the Death Penalty be postponed till next month. She also wished to add an item about Board Packets to the agenda after the correspondence/open time.

**Motion: that the agenda be approved with those changes.**

Motion was made by Pamela Moore and seconded by Shelby

**MOTION PASSED unanimously**

**MOTION: That the Consent Agenda be passed as presented.**

Motion was made by Kathy Epling and seconded by Pamela Moore

**Motion passed unanimously**

The consent agenda included approval of the August 26 2008 Finance Committee and Board Meeting minutes, and acceptance of the August 2008 Finance Report, CQI Report, and the September Division reports.

**There were some questions and comments from the Board regarding the Division Reports.**

Shon wished to know more details about the question of transitioning to a 4 day workweek; Eric provided that information.

Thad wondered if the situation involving behavioral health charts and charges (involving a past provider) had been resolved. Eric said yes.

Thad wanted more information on the practice management and electronic medical records system mentioned in Eric's written executive director report. Has the decision been made to go with this system? There was considerable discussion, with questions as to what happens in the case of an electric outage or problems with the cable lines, and questions as to how patient confidentiality would be preserved through a conversion to electronic records. There were also questions from the board as to how past records

would be converted to the electronic format, or if they would, and for how far back in time.

These issues remain as items to be further investigated.

Given the cost of this system, the board wanted to know if the money was already allocated within the budget. Not precisely, although Jeanie mentioned that depreciation for the first year was in this year's budget.

Eric assured Pamela Moore, who was concerned about the issue of confidentiality, that there would be keyed, limited access to the information and that when it was transferred from one place to another it would be encrypted.

Kathy Epling was particularly pleased with many things in the Division reports. She wanted to compliment Jean Kulman (sp?) for taking time to contact her clients the day before their visits, thereby cutting down on no shows. She was also pleased by the report of Jean's attendance at a Mayo Clinic conference and at her plans to share knowledge of drug/herbal interactions with the rest of the staff. The RRHC staff is making wonderful strides in interdisciplinary communication and Kathy is very happy about this. She was also pleased that Tawnya reported 100% compliance in the sliding scale documentation; wonderful work by all the staff is evident in this.

And she was delighted to find that Marilyn Foote will be doing yet another drama venture in the community.

Carol Lee reported that she had just received her board packet before the meeting and had not had time to review the division reports and thus felt unprepared for the meeting. She would like the board packets to arrive at least a week before the board meeting, so that the board might be properly prepared.

There was some discussion; most of the board had received their packets on Friday or Saturday. It was agreed that earlier arrival would be better, but it was also recognized that sometimes this is not feasible.

Eric Fimbres said it would be possible for Judy Moore to send the packets electronically; Carol Lee said she would like that.

No one was present to address the board in open time.

Secretary Kathy Epling had one item of correspondence, which was the resignation letter of Eric Fimbres, dated September 5, 2008 and addressed to Thad Horner, the board president. The board had already reviewed this letter, in which Eric expressed his appreciation for his time with RRHC and informed the Board President that his resignation was effective immediately, with his last day with RRHC being December 5, 2008.

Eric Fimbres had a kind letter from Peter Nash, expressing his appreciation of RRHC and the staff.

Eric said he had little to add to his written board report, except to inform the board of the current problem with having x rays read; there have been delays of up to 4 weeks. The x rays are manually brought to the radiologist.

There was some discussion.

Shelby wished to let Eric know how very sorry she was that he was leaving; how he had been a wonderful ED for the health center, and would be missed.

The staff meeting is Thursday at 8 and Eric noted that staff would be wishing to hear from the board about the transition.

Kathy is working on a letter to the members; final draft will be circulated to the board and then printed and mailed at RRHC. Shelby and Kathy will help with the mailing. The annual meeting will be held in early November, date to be set soon.

Shon Wellborn, Rick Silva, and Dee Way are up for reelection. Rick and Shon will run for a new term; Dee has stated that she needs to step down to spend more time with her little ones. Potential board candidates must be members and have until 30 days after the annual meeting to declare their candidacy; ballots go out shortly thereafter. The membership/election committee is Shelby, Kathy, and Thad, and they will continue work on this, informing the rest of the board as need arises.

**The next board meeting will be October 28, 2008 at 6:00; the finance committee will meet the same day, at 5pm.**

**Motion: That the meeting adjourn.**

Shon made the motion which Rick Silva seconded.

**MOTION PASSED unanimously.**

The meeting was adjourned at 6:49PM.

Respectfully submitted, Kathy Epling, Board Secretary.