

The purpose of Redwoods Rural Health Center is to provide responsive, preventive, high quality primary health care services, through a variety of healing disciplines, to all people without regard to social or economic status. We emphasize the client's right and responsibility to participate in his or her own health care decisions. It is our hope that the clinic be a place where the needs of the whole person are met--body, mind, and spirit.

**Redwoods Rural Health Center Board Meeting
November 24, 2009 scheduled to start at 5:30PM
At the Meeting Room at the health center in Redway**

Board Members Present: Thad Horner, Shelby, Shon Wellborn, Kathy Epling, Janet Fitzgerald, Sydney King

Board Members Absent: Carol Lee, Pamela Moore, Rick Silva

Staff Present: Anne Staunton, RRHC Executive Director; Jeanie Eldridge, RRHC CFO; Blake Olson, DDS, RRHC Dental Director

President Thad Horner brought the meeting to order at 5:48PM. The membership meeting was slated to start at 6PM, and people were already gathering in the lobby, so the group made an effort to complete needed business quickly.

MOTION: That the Agenda be approved as submitted.

The motion was made by Shon Wellborn and seconded by Sydney King.

MOTION PASSED unanimously.

Thad had some questions about a line in one of the departmental reports which mentioned self management goal sheets. He wondered if this represented some new structural change in patient management. Anne Staunton explained that for now this was just part of one of the projects (the TAKE ACTION project).

He also noted with appreciation that dental visits are up by 3 more clients per day.

MOTION: that the Consent Agenda be approved.

The motion was made by Sydney King and seconded by Shon Wellborn.

MOTION PASSED, unanimously.

The Consent Agenda contained minutes of the October Board & finance committee meetings as well as reports for October from Behavioral Health, Dental, Medical, Finance and Operations, Quality Improvement, and the Oct 2009 Financial Report.

Secretary Kathy Epling noted that there was no correspondence.

Anne Staunton gave her Executive Directors report. With Granny's leaving there is a new clerk position open; there is also a new Health Information Management Systems Director position. Hiring is in process for these.

Anne asked Blake Olson, Dental Director, to speak a bit about the situation in the dental department.

Blake said that the dental department is seeing more clients. The new clients are needing a great deal of work, often not having had dental care for a while, and the wait between appointments is stretching out again (it is now at about a month and a half). This is of concern, because the diagnosed conditions are often worsening as the client waits. There have been many no shows (as usual) but those slots are being filled by walk ins, of which there are also many.

We want to add a new dentist, at least part time, but Blake thinks it is even more crucial at this point that we add a dental hygienist.

Returning to her report, Anne noted that the staff hopes to present a proposed Electronic medical records system at the December board meeting.

She has signed up the board officers to the Law Room reports; they will pass on information to any other board members who are interested.

She updated the board on resolution of the Labyrinth project.

The next strategic planning session is Monday November 30, 2009 at 5:30 PM at the Redway health center Dental building. This session will focus on mission and vision. Gail Eastwood has been added as a staff member attending.

There were two policies and procedures up for discussion and approval by the Board, Anti-Harassment and Discrimination and Patient Dismissal.

MOTION: That the RRHC policy and procedure Eliminating Workplace Harassment & Discrimination be approved as submitted.

Motion was made by Shon Wellborn and seconded by Sydney King

MOTION PASSED unanimously

Sydney wished to know, regarding the Patient Dismissal policy, if Dr. Wendi Joiner, who had submitted a much more detailed policy in November, was okay with this less detailed policy. Anne said yes.

Shon said that in the sentence in the policy reading "Patient dismissal is discussed with and supported by the Executive Director, who communicates with the Board, if appropriate" the words "if appropriate" needed to be removed.

The Board expects to be informed, in full detail, of any patient dismissal, and the reasons such stringent action is being considered.

Anne Staunton wished to clarify if this meant the Board wanted to be informed each and every time. Absolutely, replied the board members.

MOTION: That the RRHC policy, Patient Dismissal, be approved with the removal of the words "if appropriate". The sentence in question should read "Patient dismissal is

discussed with and supported by the Executive Director, who communicates with the Board.”

The motion was made by Sydney King and seconded by Janet Fitzgerald.

MOTION PASSED unanimously.

MOTION: That the meeting be adjourned.

Motion was made by Kathy Epling and seconded by Shon Wellborn.

MOTION PASSED unanimously.

The group adjourned at 6:10 and scampered to the next room to start the membership meeting.

The Next Board Meeting will be December 22, 2009 at the medical meeting room starting at 6PM; the finance committee meeting will start at 5PM.

The next Strategic Planning Meeting is November 30, 2009 starting at 5:30PM at the dental building.

Respectfully submitted, Kathy Epling RRHC board secretary