

The purpose of Redwoods Rural Health Center is to provide responsive, preventive, high quality primary health care services, through a variety of healing disciplines, to all people without regard to social or economic status. We emphasize the client's right and responsibility to participate in his or her own health care decisions. It is our hope that the clinic be a place where the needs of the whole person are met-body, mind, and spirit.

Redwoods Rural Health Center

Board Meeting

June 23, 2009

6PM at the Redway clinic meeting room

Staff present: Anne Staunton, RRHC Executive Director; Jeanie Eldridge, RRHC CFO; Wendi Joiner, RRHC Medical Director; Mark Mowrey, RRHC clinic nurse manager; Megan McCormack, RRHC Dental department head; Marilyn Foote, RRHC behavioral health director

Board present: Thad Horner, Shelby, Shon Wellborn, Kathy Epling, Carol Lee, Pamela Moore, Rick Silva, Janet Fitzgerald.

Board absent: Sydney King, who was ill

Also present was Harvey, Shon Wellborn's new kitten.

President Thad Horner brought the group to order at 6:06PM.

Rick Silva agreed to be timekeeper.

Rick suggested that he would like a short introduction from Anne to the group after the approval of the agenda.

Mark Mowrey was on hand to update the board on the ongoing phone tree issues; this report was slotted into the division reports section of the agenda.

MOTION: With these additions Carol Lee moved *that the Agenda be accepted*.

Pamela Moore seconded this motion which was unanimously **APPROVED**.

Anne said she was excited to be here, that she thought RRHC had a great staff, that we face many challenges but that we will do well and we will have fun.

The Phone System Update

Mark Mowrey updated the board on the turmoil of getting the new phone system to work well. He met with the representative from Gaynor last Wednesday and they went over, in detail, the phone system and updated the phone list. They created a special Gail Eastwood only ring on the phone in Marilyn Foote's office, with a light that goes on at the time. Calls that come to Judy go on to the dental front desk in Judy's absence. Various new messages and routing options are in place.

But...Mark is if anything more frustrated than before. Shon Wellborn told him how much the board appreciates his work and gave him some advice-from-experience on coping with the transition process. She noted that the system will never be 100% perfect, but that it is edging toward adequate. The board is very grateful for Mark's dedication in getting this system working well.

Recognition of Jeanie Eldridge's excellent work

Marilyn Foote wished to note that it is now 6 months since Eric Fimbres, the former ED, left RRHC. She noted that during this time one person has been extraordinary in her dedication and skill in keeping the health center together and stable: Jeanie Eldridge. The board agreed that Jeanie's work during this time has risen to exceptional levels, and they are grateful for her.

Jeanie noted that she thought it was the work of everyone, that this has been a team effort.

But the board spontaneously applauded her, with staff joining in.

The Labyrinth Project

Marilyn also said that the Labyrinth, Kay Christian's leadership project, is in place. The dedication ceremony was held on Sunday the 21st. It is a lasting legacy to our community.

Megan McCormack Reports on the Dental "Optional Benefits" Cuts

Megan McCormack said she was on hand to answer questions about the Dental "optional benefits" cuts. She had information from Denti-Cal which would seem to indicate we might still receive payment for services we render to Medi-Cal clients (she passed out a sheet listing those services) even after July 1. Still, the situation is complex and confusing and information is sometimes contradictory.

There was considerable discussion.

Board Questions on Departmental Reports

During the time for questions from the board on written departmental reports and the CQI report, both Shon and Kathy wanted clarification on an item in the CQI report about a "mostly negative" audit; Wendi Joiner explained this is about the ongoing immunization protocol and statistics question which was discussed at the previous board meeting. The medical staff is working on a plan to deal with this.

There being no written Medical Department report, this item was removed from the Consent Agenda.

MOTION: That the Consent Agenda be approved.

The motion was made by Janet Fitzgerald and seconded by Carol Lee.

MOTION PASSED unanimously.

The consent agenda included: approval of the meeting minutes and finance co minutes of May 2009, approval of the June 2009 division reports, and of the May and June 2009 CQI reports.

There was no correspondence.

Jeanie briefly recapped the finance committee discussion.

Approval of the new Accounts Receivable Policy and Procedure was moved to the July meeting.

Shon wished to know about progress on the effort to provide prenatal services at RRHC. Wendi said the provider staff wants to do this, but there are details to be worked out. They are working on it.

Shon also wished to know the status of the revised or updated HR policies, etc. These are being worked on as well.

MOTION: That Anne Staunton be added as a signer on all Redwoods Rural Health Center accounts; that Jim Murphy be deleted as a signer on all Redwoods Rural accounts; and that the amount that Anne may sign to transfer from the Harbor Savings Account is limited to 60K (sixty thousand dollars) or less.

This motion was made by Rick Silva and seconded by Janet Fitzgerald.

MOTION PASSED unanimously.

MOTION: That Anne Staunton, Executive Director of Redwoods Rural Health Center, has the authority to bind the corporation in grant applications, contracts, and other legal documents.

Kathy Epling made this motion which Pamela Moore seconded.

MOTION PASSED unanimously

The next Board Meeting and Finance Co meeting are to be Tuesday July 28, 2009.

The finance committee will meet at 5; the board at 6.

Meetings will be at the Redway health center meeting room.

Advance Agenda Item:

Wendi Joiner would like to give the board an update on the opiate withdrawal management medication she has been investigating at the next board meeting.

MOTION: that the board adjourn into executive session to discuss employee change of status; provider contract and scheduling proposal, and another employee related matter.

Kathy Epling made the motion, Shelby seconded it.

MOTION PASSED unanimously

The group went into executive session at 7:34PM and returned to open session at 8:15PM and adjourned immediately thereafter by mutual consent.

Respectfully submitted, Kathy Epling, RRHC board secretary